



BROUGHTON
ANGLICAN COLLEGE

Position Profile

Bus Driver

Applications close 4.00pm Friday 4 September 2009

Philosophy

Broughton Anglican College is committed to the safe and efficient transport of students. The service will include both daily runs to and from the College and also some sport and excursion transport. Broughton Anglican College Bus Service is the service provided by the College using the bus or buses owned or leased by the College.

Core Values

A committed Christian who will provide opportunities for students to develop an understanding of the Christian Faith and respond to the Gospel of Jesus Christ in adhering to the Christian stance and ethos of the College.

Qualifications and Experience

Required

- Minimum age 25 years
- Driver's licence class LR or higher (MR for the current Mercedes Bus)
- Not been suspended or disqualified from driving in the last ten years (RTA printout required)
- Current senior first aid certificate (or willingness to obtain prior to commencing duties)
- Well presented
- Good interpersonal skills
- Reference from current minister of religion
- "Working with Children Check" and prohibited person declaration

Desirable

- Experience driving mini-buses or buses for at least one year
- Experience working with children aged 4 to 10 years
- Ability to work flexible shifts, including during the day and weekends for sport/excursions
- Relevant mechanical knowledge and experience

Duties

- Perform safety check at beginning of each shift
- Follow set bus route. If not possible due to road closures etc, as close as possible to set route
- Maintain order and ensure safety of passengers
- Clean inside of bus (and outside if necessary at end of shift)
- Refuel bus as required
- Wash bus as required
- Drive bus to/from maintenance as required
- Undertake extra shifts if required in an emergency

Hours

4 hours split shift commencing 6.30am – 8.30am and 2.30pm - 4.30pm.

Accountability

- Responsible directly to Deputy Head of College – Teaching & Professional Services.

Allocation and Salary

NAPSA - Maintenance Outdoor and Other Staff Award